

## Customer Information

### On the submission of a licence application for the storage of pyrotechnic articles

#### inNOVA and ANYK- General Form Completion Program form provided in the Information

Case group: Management of pyrotechnics-related activities

Identifier	Title of form
RI-0111	Engedélykérelem pirotechnikai termék tárolásához
RI-0111	Licence application for pyrotechnic product storage

This information is effective as of 11 February, 2019.

#### Legislation related to the procedure

1. Act CL. of 2016 on General Administrative Order  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on Firearms and Ammunition; (hereafter referred to as FaA)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Article 173/2011 (VIII.24.) Government Decree on Civilian Pyrotechnic Activities (hereinafter referred to as "the Government Decree")  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
4. Decree 329/2007 on the bodies of the police and on the tasks and powers of the police. (XII.13.) Government Decree [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree 67/2007 on the Establishment of the Police Jurisdiction Areas. (XII.28.)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
6. Act CXXVIII of 2011 on disaster prevention and related amendments to certain laws.  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139408.328166](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139408.328166)
7. Act CXXVIII of 2011 on disaster prevention and related amendments to certain laws. Act 234/2011 on the Implementation of the Law. (XI. 10.) Government decree  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=140039.330042](http://njt.hu/cgi_bin/njt_doc.cgi?docid=140039.330042)
8. Section 53/2012 on administrative service fees for the authorization of civilian pyrotechnic activities procedures (X. 26.) Minister of Interior decree  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)
9. Decree 16/2012 on the administrative service fee to be paid for each fire prevention authority, procedures and services for specialty procedures. (IV.3) Minister of Interior decree [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=147321.316512](http://njt.hu/cgi_bin/njt_doc.cgi?docid=147321.316512)

## Submitting the application

An enterprise entitled to submit a licence application shall submit it to the relevant county (metropolitan) police headquarters.

An enterprise entitled to submit a licence application: the authorization shall be granted to an enterprise (sole trader, limited company or business association) whose member, an employer or at least one employee, taking part personally in the organization and execution of the civil pyrotechnical activity - based on a civil law contract - is a pyrotechnician, complying with the stipulations of the Civil Protection Code of Civil Procedure and with the requirements of the *Rules of Civilian Pyrotechnic Activity*.

## Procedural cost

1. To be paid to the Police: HUF 33,500  
This is the administrative service charge for the licensing process, to be paid in all cases.
2. To be paid to the Disaster Management Directorate: HUF 13,000  
The administrative service fee for the administrative procedure is to be paid in all cases the applicant does not have a previously issued exemption notice granted by the authority issued within 16 days and attached to his application.

Procedural costs 1. (to be paid to the police):

33,500, - (thirty-three thousand five hundred) HUF administrative service fee.

To be paid in the appropriation allocation fund account of the county (metropolitan) police headquarters relevant to the location of the activity, in advance or retrospectively.

Account numbers: 53/2012. (X. 26.) Minister of Interior decree.

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. pr. (e.g.: 19000-143/122/2019. pr.)

Procedural cost 2 (to be paid to the Disaster Management Directorate)

13,000, - (thirteen thousand) HUF administrative service fee

To be paid in the appropriation allocation account fund of the county (metropolitan) disaster management directorate responsible for the location of the activity, by prepayment (by transfer or by cash deposit to the payment account).

1. Account numbers: 16/2012. (IV.3) Minister of Interior decree.
2. The procedure name according to Annex 116/2012. (IV.3) Minister of Interior decree shall be indicated in the reference field
3. Payment of the fee shall be certified simultaneously with the submission of the application

to conduct the procedure.

When submitting an application the administrative service fee for the administrative procedure shall not be paid if the customer has a valid preliminary resolution, attached to his application and submitted his application within 16 days of the issuance of the preliminary resolution.

A)

## STORAGE IN BUILDINGS

### Attachments to accompany the application

1. Scale illustration of the plot of land comprising the storage area  
Dimensional illustration: a schematic drawing of the location of the activity that clearly shows the following (statutory) data and shows that the unit length in the drawing corresponds to the distance in reality.  
The floor plan must specify the following:
  - installation distances
  - area to be closed
  - environmental hazards
  - works
  - orientation in relation to the points of the compass
  - escape routes
2. Storage facility
  - floor plan,
  - technical description,
  - fire protection documentation,
  - sketch of placement of safety equipment
3. Calculations related to the determination of the storage standard
  - determination of storage standard according to Annex R. 1
  - handheld storage: the total net content of the pyrotechnic articles stored at the same time does not exceed 200 kg
4. Operation instructions regulating storage activities  
Operation Instructions
  - containing operating instructions
  - elaborated by the enterprise
  - internal regulation, which
  - determines the workflows to be performed
  - and the responsibilities of those in charge
5. A copy of the agreement with the undertaking entitled to destroy the pyrotechnic articles in the European Economic Area.  
Only a copy of the direct agreement between the customer submitting the application and the person entitled to the destruction will be accepted. It is not replaceable with an agreement with another company, that has a destruction agreement but is not entitled to it, or with any acceptance or other declaration.
6. Verification of the ownership or right of use of the storage facility.  
A copy of the lease contract where the storage facility is used by the applicant for a lease.
7. An attestation that the applicant has no tax, customs or social security liability or has been granted an option of paying by instalment.  
There is no need to enclose a certificate if at the moment of submission of the

application the applicant is listed in the database of Act XCII. 2003, § 178, Section 32, on Public Debt.

8. Copy of pyrotechnician certificate
9. Copy of special fire prevention exam certificate
10. In case of advance payment of the administrative service fee to be paid to the Police, proof of payment
11. Proof of payment of the administrative service fee payable to the Disaster Management Directorate.  
There is no need to provide a certificate if the applicant has a preliminary resolution issued within 16 days and has attached it to his application
12. Existing authority resolution (applicable). The Precautionary Resolution of the Disaster Management Directorate, if requested by the applicant and intended to be used in the procedure.

(Other: Construction Authorization

When assessing the application, the licensing authority shall take into consideration a building permit issued by the licensing authority for installations involving pyrotechnic activities. The client may attach the building permit to the application)

## B) STORAGE IN CONTAINERS

### **Attachments to be added to the application**

1. Scale drawing of the plot of land comprising the storage area. Dimensional illustration: a schematic drawing of the location of the activity that clearly shows the following (statutory) data and shows that the unit length in the drawing corresponds to the distance in reality.  
The floor plan must specify the following:
  - installation distances
  - area to be closed
  - environmental hazards
  - works
  - orientation in relation to the points of the compass.
  - escape routes
2. The container
  - floor plan,
  - technical description,
  - Fire protection documentation,
  - sketch of placement of safety equipment
3. Manufacturer's certificate of conformity to the technical suitability of the container  
Containers can be used as storage
  - in compliance with the requirements of the ADR applicable to the container for the transport of a pyrotechnic article and a quantity of a pyrotechnic article,
    - if closed,
    - if stackable,
    - if it is a large container
4. Operation instructions regulating storage activities

#### Operation Instructions:

- internal regulations
  - containing operating instructions
  - elaborated by the enterprise
  - which define the workflows to be performed and
  - determines the responsibilities of those in charge
5. Copy of the agreement with the enterprise entitled to destroy the pyrotechnic articles in the European Economic Area. Only a copy of the direct agreement between the customer submitting the application and the company entitled to execute the destruction will be accepted. It cannot be replaced with any destruction agreement by an enterprise that is not entitled but disposes of an agreement, acceptance or other declaration.
  6. Verification of the ownership or right of use of the storage area. Copy of a lease contract where the storage area is used by the applicant for a lease relationship.
  7. Proof of ownership or right of use of a container for storage.  
A copy of the lease contract where the storage container is used by the applicant for a lease.
  8. An attestation that the applicant has no tax, customs or social security debt or has been granted an instalment payment on it.  
There is no need to enclose a certificate if the applicant is listed in the database of the 2003 XCII. Act no. 17, Section 32, of the Law on Public Debt.
  9. Copy of a pyrotechnician certificate
  10. Copy of a special fire prevention exam certificate
  11. In case of advance payment of the administrative service fee to to the Police, proof of payment
  12. Proof of payment of the administrative service fee to the Disaster Management Directorate. There is no need to prove if the applicant has a preliminary resolution issued within 16 days and has attached it to his application.
  13. Existence of an (applicable) authority resolution. The Precautionary Resolution of the Disaster Management Directorate, if available with the applicant and he intends to use it in the procedure.

#### **Processing the application**

The police will find the designated authority if the conditions for initiating the procedure of special proceedings are in place. If, during the processing of the application, it is established that a qualified customer has submitted the application in full to the relevant authority or has fulfilled the request for a correction, and the conditions of the safe pyrotechnic activity in accordance with the regulations are met, the Police shall authorize the activity in a decision.