

## Customer Information

### On reporting changes

(in the person of an executive officer or an executive responsible for the activity of an organisation)

#### inNOVA and ÁNYK (General Form Completion Program) form included in the Information

Case group: Procedures concerning civilian firearms

Identifier	Title of form
RI-0636	Bejelentés változásról (vezető tisztségviselő/ tevékenységért felelős vezető személyében)
	Report of change (in the person of an executive officer or an executive responsible for the activity of an organisation)

**This information is effective as of 06 August, 2019.**

#### Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act CCXXII of 2015 on the general rules of electronic administration and trust services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=193173.338642](http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642)
3. Government decree 253/2004. (VIII. 31.) on weapons and ammunition (hereinafter referred to as G. d.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=86434.329877](http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877)
4. Government decree 329/2007 (XII.13.) on the bodies of the Police and on the tasks and powers of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree of the Ministry of Justice and Law Enforcement 67/2007. (XII. 28.) on the establishment of the jurisdictions of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)

#### Submitting the application

Applications for the registration of changes are to be submitted to the police headquarters/ county police headquarters whose jurisdiction covers the place of the organisation's activity applicant's place of residence, in Budapest, to the Budapest Police Headquarters.

#### Costs and expenses of the procedure

Applications for the registration of changes are free of charge.

#### Attachments to be added to the application in pdf format

- a document certifying the reported change

The applicant is obliged to present the original(s) of the document(s) attached at the request of the authority.

### **Processing the application**

The authority shall record the change in the register without notifying it. By submitting the applications for the registration of changes, the client has fulfilled its legal obligation.