

## Customer Information

### On submitting an application for the authorization of using pyrotechnical articles

#### inNOVA and ANYK General Form Completion Framework form included in the Information

Case group: Administration of pyrotechnics-related activities

Identifier	Title of the form
RI-0112	Engedélykérelem pirotechnikai termék felhasználásához
RI-0112	License application for the use of pyrotechnical article

**This information is effective as of 05 March, 2020**

#### Legislation related to the procedure

1. The General Administrative Order of Act CL. of 2016.  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on Firearms and Ammunition; (hereafter referred to as Ftv.)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Article 173/2011 on Civilian Pyrotechnic Activities. (VIII.24.) Government Decree (hereinafter referred to as "the Government Decree")  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
4. Decree 329/2007 on the bodies of the police and on the tasks and powers of the police. (XII.13.) Government Decree [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree 67/2007 on the Establishment of the Police Areas of the Police. (XII.28.) IRM Regulation (XII. 28.) IRM [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
6. 6. Act CXXVIII of 2011 on disaster prevention and related amendments to certain laws  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139408.328166](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139408.328166)
7. 7. Act CXXVIII of 2011 on disaster prevention and related amendments to certain laws. Act 234/2011 on the Implementation of the Law. (XI. 10.) Government decree  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=140039.330042](http://njt.hu/cgi_bin/njt_doc.cgi?docid=140039.330042)
8. Decree 53/2012 on Administrative Service Fees for Procedures for Licensing Civilian Pyrotechnical Activities. (X. 26.) Minister of Interior decree  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)

9. Decree 16/2012 on the administrative service fee to be paid for each fire prevention authority, procedures and services for specialty procedures. (IV.3) BM decree [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=147321.316512](http://njt.hu/cgi_bin/njt_doc.cgi?docid=147321.316512)
10. 14/2015 on Administrative Service Fees for Environmental Protection and Nature Protection Procedures. (III.31.) FM regulation [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=174839.333703](http://njt.hu/cgi_bin/njt_doc.cgi?docid=174839.333703)
11. Article XCIII of 1990 on fees, (hereafter referred to as "Itv.") [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=13511.338389](http://njt.hu/cgi_bin/njt_doc.cgi?docid=13511.338389)

### **Submitting an application**

An eligible enterprise shall submit the application for an authorization to the county (metropolitan) police headquarters relevant for the place of business marketing at least 14, and at most 30 days prior to the commencement of use.

Eligible enterprises to apply for a license:

Permission is granted to an enterprise (sole trader, limited company, business association) whose member, employee or at least one person involved personally in the performance or management of civilian pyrotechnical activity, or a person who under a civil law has a contract with the enterprise, for its benefit, shall be a pyrotechnician complying with the requirements of the *Rules of Civil Pyrotechnics*.

### **Procedural expenses**

1. To be paid to the Police: HUF 33,500  
Administrative fee for licensing procedure shall be paid in all cases.
2. To be paid to the Disaster Management Directorate: HUF 13,000  
Administrative Service Fee for the Special Administrative Procedure, shall be paid in each case when the applicant does not dispose of a preliminary authority resolution, written notice of release issued within 16 days and attached to the application.
3. Procedure for environmental protection and nature conservation (for the use of pyrotechnical articles in protected natural areas): is free of charge if in compliance with the FM Decree of 14/2015. (III. 31)

Procedural expense 1. (To be paid to the Police)

HUF 33,500 (thirty-three thousand five hundred) Administrative service fee shall be paid to the appropriate allocation fund account of the county (capital) police headquarters relevant for the place of use..

Account numbers listed in table 1. of information contained on next link: [az űrlapbenyűjtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. pr. (e.g.: 19000-143/122/2019. pr.)  
Procedural cost 2 (to be paid to the Disaster Management Directorate):

HUF 13,000 (thirteen thousand) Administrative Service Fee.

Shall be paid to the appropriation allocation fund account of the county (metropolitan) Disaster Management Directorate of the place of use by pre-payment (by transfer or by cash deposit to the payment account).

1. Account numbers: 16/2012. (IV.3) Minister of Interior Decree.
2. Reference field shall indicate the procedure name in accordance with Annex 1 of 16/2012. (IV.3) Minister of Interior Decree
3. Verification of payment of the fee shall be provided simultaneously with the submission of the application to conduct the procedure.

When submitting an application for authorization of use, there is no need to pay administrative service fees for the special procedure if the customer has a prior authority resolution, submits it with the application and submits his application within 16 days of the release of the preliminary resolution.

#### **Attachments to be added to the application**

1. Scale illustration of the plot of land comprising the area affected by the pyrotechnic activity.

Dimensioned illustration of the plot of land: a scaled drawing of the location of use that clearly shows the following (statutory) data and shows that the unit length in the drawing corresponds to the distance in reality.

The floor plan must specify the following:

1. Installation of location
  2. protective area shall not be less than the area defined in Section 11 (6) of the Government decree.
  3. area to be closed
  4. environmental hazards
  5. buildings
  6. orientation in relation to the points of the compass
  7. escape routes
2. Declaration of consent of the use of the pyrotechnic article by the holder of the facility, area, works of art holder, or his representative.

Comment:

1. The area, workmanship and facility used during operation do not only refer to the site of the operation, but also extended to and including the controlled and enclosed area (s)
2. During operation, the controlled and enclosed area is the same size as or larger than the protective area.

Important: The application must be accompanied by a declaration of consent from the holder of the controlled and enclosed area, or his representative, or from the holder of the object(s) of art and facility placed on the controlled and enclosed area, or from his representative.

3. Declaration of the existence of conditions for the transportation of dangerous goods in compliance with the delivery method of pyrotechnical articles

4. If all the net active substance content indicated in the application exceeds the limits of the licence resulting from the quantity delivered in one transport unit specified in the separate law on the transport of dangerous goods:
  1. copy of vehicle approval certificate
  2. copy of ADR Educational Certificate
  - 3, a written instruction copy
  4. copy of dangerous goods transport security adviser notification
5. Declaration by the pyrotechnician responsible for the use of the pyrotechnic article for the date and time of application or application for another use within 5 hours of the intended use for the day and the time period specified in the application.
6. Copy of pyrotechnician certificate
7. Copy of special fire prevention exam certificate
8. In case of advance payment of the administrative service fee to be paid to the Police, proof of payment
9. Proof of payment of the administrative service fee to be paid to the Disaster Management Directorate. There is no need to prove if the applicant has a preliminary resolution issued within 16 days and has attached it to his application.
10. Existing Authority Resolution (applicable) to be used in the procedure
  1. The Disaster Management Directorate's preliminary authority resolution, if it is provided by the applicant and is intended to be used in the proceedings.
  2. When using a pyrotechnic article in a protected natural area (place of installation and protective area), the relevant authority of the environment and nature protection authority shall have a prior authority resolution if the applicant so requests and intends to use it.

### **Processing the application**

The police will find the designated authorities in the case when the conditions for the initiation of a special procedure are in place. If, during the processing of the application, it is established that a qualified client has submitted the application in full to the relevant authority or has fulfilled the request for a correction, and the conditions of the safe pyrotechnic activity in accordance with the regulations are met, the Police shall authorize the activity in a decision. The floor plan shall be attached to the licence (decision).