

## Customer Information

### **On how to apply for a pyrotechnics license / certificate, and to initiate / suspend production / distribution / destruction / storage activities and how to submit a notification required for the termination of the licensed or previously notified activity**

#### **inNOVA form included in the Information**

Case group: Administration of pyrotechnic-related activities

Identifier	Title of the form
RI-0119	Bejelentés pirotechnikai engedély / igazolás műszaki adattartamát nem érintő adatváltozásról (vállalkozás és felelős pirotechnikus adatai), valamint gyártási / forgalmazási / megsemmisítési / tárolási tevékenység megkezdéséről / szüneteltetéséről, továbbá (felhasználás kivételével) az engedélyezett vagy bejelentett tevékenység megszüntetéséről
RI-0119	Notification of the change of data (business and responsible pyrotechnic data) that does not affect the technical data of a pyrotechnic license / certificate as well as the start /suspension of production / distribution / destruction / storage activities and of the termination of a licensed or previously declared activity (with the exception of use).

**This Information is effective as of 30 June, 2020**

#### **Relevant legislation**

1. Act CL of 2016 on the general rules of administrative proceedings and services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on firearms and ammunition (hereinafter: Arms Act) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Government decree 173/2011. (VIII. 24.) on pyrotechnic activities for civilian use (hereinafter: Gov. decree) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
4. Decree of the Minister of the Interior 53/2012. (X. 26.) on the administrative service fee for procedures concerning pyrotechnic activities for civilian use [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)  
Government decree 329/2007 on the organs of the police and on the tasks and powers of the police organs (XII.13.) Korm. Rendelet [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree of the Minister of Justice and Law Enforcement 67/2007. (XII. 28.) on the Territorial Jurisdiction of the Organs of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
6. Act XCIII of 1990 on duties (hereinafter: D.Act) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=13511.338389](http://njt.hu/cgi_bin/njt_doc.cgi?docid=13511.338389)

## Submission of notification

An enterprise with a license (decision) for an activity in the title shall notify the county (metropolitan) Police Headquarters issuing the license (decision) about the commencement of an activity, the change of a pyrotechnician or the suspension of its activity for a period covering over 2 months without delay. The termination of the activity shall be announced within eight days.

An enterprise with a certificate of a distributing activity notification shall notify the police department issuing the certificate about the commencement of an activity, a change in the person of pyrotechnics, or the suspension of its activity for a period covering over 2 months, without delay. The enterprise shall notify the Police within 8 days of the termination of activity.

### A.)

#### Holders of a license (decision)

### Procedural costs

1. Notification of business start-up - free of charge
2. Notification of activity suspension - free of charge
3. Notification of activity cancellation - free of charge
4. Modification of the data contained in a license (decision):
  - Enterprise details - administrative service fee: to be paid to the Police HUF 9,200
  - Change of the pyrotechnician responsible for the pyrotechnics (withdrawal) administrative service fee: to the police HUF 9,200
  - Changes in the qualifications or other data of a responsible pyrotechnician - charges for administrative service: HUF 9,200 to be paid to the police
  - New pyrotechnician appointed - fee for administrative services: HUF 9,200 to the police and HUF 13,000 to the fire safety authority
  - If several changes are made in an application, the administrative service fee to be paid shall only be paid once.

Administrative Service Fee to be paid to the Police:

1. The appropriation allocation fund account of the county (metropolitan) Police Headquarters issuing the license (decision) shall be paid in advance or subsequently.
2. Account numbers listed in table 1. of information contained on next link: [az űrlapbenyűjtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

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Administrative service fee to be paid to the fire department:

1. The pre-payment account of the county (metropolitan) disaster management directorate responsible for the place of issue of the license (decision) shall be paid by means of prepayment (by transfer or by cash deposit to the payment account).
2. Account numbers: 16/2012. (IV.3) Minister of Interior decree.
3. Notice shall indicate in the reference field the procedure name according to Annex 1. 16/2012. (IV.3) Minister of Interior decree,
4. Payment of the fee shall be certified simultaneously with the submission of an application for the procedure.

#### **Attachments to be added**

1. In case of advance payment of the administrative service fee to be paid to the police, proof of payment (if the procedure is not free of charge).
2. Proof of payment of the administrative service fee to be paid to the Disaster Management Directorate (in the case of a new pyrotechnician).
3. Other attachments:
  1. Notification of start of an activity: not required
  2. Notify a suspension of an activity. Not necessary
  3. Notification of an Activity: Not Required
  4. Modification of the data contained in a license (decision):
    - Change of enterprise data: not necessary
    - Change of person responsible for pyrotechnics (withdrawal): not required
    - Changes in the qualifications or other information of a responsible pyrotechnician:
      1. copy of pyrotechnician certificate, if it has changed and the information of the previous certificate is contained in the license (decision)
      2. copy of fire protection certificate, if it has changed and the information of the previous certificate is contained in the license (decision)
      3. other: not required.
- New responsible pyrotechnician:
  1. copy of pyrotechnician certificate
  2. copy of special fire prevention exam certificate

#### **B.)**

##### Holders of issued notification certificate (distributors)

#### **Procedural costs**

1. Notification of the start of a business (distribution) - free of charge
2. Notification of activity (distribution) suspension - free of charge
3. Notification of the termination of an activity (distribution) - free of charge
4. Modification of the data contained in the certificate:
  - Enterprise details – duty to pay: HUF 3,000
  - change of the responsible pyrotechnician (withdrawal) - duty to pay: HUF 3,000 general procedure fee
  - changes in the professional competency or other data of a responsible pyrotechnician duty to pay: HUF 3,000 general proceeding fee
  - new responsible pyrotechnician - duty to pay: HUF 3,000 Ft general proceeding fee
  - in case of multiple changes in an application, the fee shall be paid only once.
5. The fee shall be paid by transfer to the account number of the county Police or metropolitan

- headquarters responsible for the matter with a pre- or post-paid payment.
6. Account numbers: Listed at the end of the information.
  7. Advance payment (recommended): In the reference field the text "pyrotechnics amendment shall be indicated.
  8. Subsequent payment: Not later than the day following the date on which the registration authority's filing number is registered. In the reference field of the transfer, the issue number of the case shall be indicated. (Filing number: RZSEIR registration number indicated by the police records system in the notice of the notifier's customer gateway storage space)

### **Attachments to be added**

1. In the case of advance payment a procedural fee of HUF 3,000 (if the procedure is not free of charge).
2. Other attachments to be included:
  1. Notification of start of an activity: not necessary
  2. Notification of a suspension in the operation not necessary
  3. Notification of termination: not necessary
  4. Modification of the data contained in the certificate:
    - Change of enterprise data: not necessary
    - Change of person responsible for pyrotechnics (withdrawal): not requiredChanges in the quality of assignment or other data of a responsible pyrotechnician:
    1. copy of pyrotechnician certificate, if it has changed and the data of the previous certificate are contained in the license (decision)
    2. copy of fire protection special exam certificate, if it has changed and the data of the previous certificate are contained in the license (decision)
    3. other: not required.
  - New responsible pyrotechnician:
    1. copy of pyrotechnician certificate
    2. copy of special fire prevention exam certificate

### **Processing of the notification**

The police will find the designated authority in the case if the conditions for initiating the special proceedings are in place.

If, during the processing of the submission, it is established that the eligible client has fully submitted or has fulfilled the request for rectifications in case of data modification, to the relevant authority, the Police shall issue a new license (decision) with the revocation of the previously issued license (decision). In case of termination of the activity the Police shall withdraw the certificate issued. The authority shall not forward to the client a separate acknowledgement of a notification on a start or suspension of activity.

Account numbers for general procedure fees listed in table 2. of information contained on next link: [az úrlapbenyújtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)