

## Client information leaflet

### on lodging an equity request to cross the state border or an appeal against a decision taken in this subject

#### inNOVA forms in the information leaflet:

Topic: equity request to cross the state border

ID	Title of the form
COVID-01	Equity request to enter the country (for clients with a citizen's or companies' digital gateway account)
COVID-02	Equity request to enter the country (no login required)
COVID-03	Appeal against a decision taken concerning entering Hungary (no login required)
COVID-04	Appeal against a decision taken concerning entering Hungary (for clients with a citizen's or companies' digital gateway account)

**The information leaflet is in force since 29 September 2020.**

#### Short description of cases that can be managed in electronic administration

According to Article 6 (1) of the Government Decree No. 408 of 2020 (VIII. 30.) on travel restrictions during the state of disease control preparedness, the local police body competent by the planned location of entering the country –in case of the Budapest Liszt Ferenc International Airport, the 18<sup>th</sup> district Police Station of the Budapest Metropolitan Police Headquarters – may decide on exemption from the entry restriction in case of an entry objective listed in Section (2) of the above Government Decree.

An appeal can be lodged against the decision of the police body that will be assessed by the county (metropolitan) police headquarters responsible for supervising the above police body.

Under Article 6 (3) and (7) of the Government Decree, the request and the appeal can only be lodged electronically, in Hungarian or English language.

#### Who may proceed in the case?

Having regard to Article 1 (1)-(4) of the Government Decree, a request may be lodged personally by foreign citizens wishing to enter from abroad or by way of a representative, only in electronic way – following an electronic identification (COVID-01 form) or without it (COVID-02 form) on the following website: [ugyintezes.police.hu](http://ugyintezes.police.hu).

Having regard to Article 1 (1)-(4) of the Government Decree, an appeal may be lodged with the proceeding authority personally by foreign citizens wishing to enter from abroad or by way of a representative, only in electronic way – following an electronic identification (COVID-03 form) or without it (COVID-04 form) on the following website: [ugyintezes.police.hu](http://ugyintezes.police.hu).

### **What data shall appear in the request?**

a) Data relating to submitting the request:

- surname, first name,
- surname, first name at birth,
- place of birth,
- date of birth,
- name of the submitters' mother.

b) Method of submitting the request:

- using electronic identification (citizen's or companies' digital gateway) or
- without identification/logging in using an electronic form.

c) Contact details of the submitter:

- telephone number,
- e-mail address,

d) Basic data of the request:

- means of representation,
- objective of entering the country,
- description of the request,
- date and time of entering,
- place of entering,
- means of entering,
- type of annexes,
- number of persons affected by the request.

e) Home address of the persons entering:

- country,
- ZIP code,
- city,
- county,
- district,
- name of the public place,
- type of the public place,
- house number,
- staircase number,
- floor number,

- door number,
- land register reference.

f) Further data of the submitter

- citizenship,
- type of identification document,
- number of the identification document,
- type of other documents,
- other documents,
- document number,
- ZIP code,
- city,
- county,
- district,
- name of the public place,
- type of the public place,
- house number,
- staircase number,
- floor number,
- door number,
- land register reference
- place of the quarantine.

g) Data on accompanying persons:

- the place of residence of the accompanying person, if different from the place of residence of the submitter,
- citizenship,
- surname and first name,
- surname, first name at birth,
- place of birth,
- date of birth,
- name of his/her mother,
- type of identification document,
- number of the identification document,
- type of other documents,
- other documents,
- document number,
- the place of quarantine, if different from the place of residence
- e-mail address.

**What documents are necessary?**

The necessary documents are:

- a) a valid document required to enter Hungary,
- b) a document proving the objective of entering, in accordance with Article 6 (2) of the Government Decree,
- c) an authorization if a representative is proceeding.

In addition to the above, persons wishing to cross the Schengen external border shall meet the requirements specified in the Schengen Borders Code.

**What fees shall be paid in the procedure?**

The procedure is not subject to fees.

**Appeal possibilities**

An appeal (COVID-03, COVID-04) can be lodged against a decision taken on entry requests (COVID-01, COVID-02).

**Relating legislation**

- Government Decree No. 408 of 2020 (VIII. 30.) on travel restrictions during the state of disease control preparedness;
- Act CLIV of 1997 on health;
- Act II of 2012 on minor offences, offence procedures and the registration system of offences;
- Act CL of 2016 on General Administrative Procedures.