



BORDER POLICING OFFICE NYÍRÁBRÁNY

Document No: 09110/648-/2018.gen.

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EXTRACT

OF THE HAJDÚ-BIHAR COUNTY POLICE HEADQUARTERS NYÍRÁBRÁNY BORDER POLICING OFFICE DEBRECEN INTERNATIONAL AIRPORT GENERAL ORDER

I. General order of the air border crossing point

- I./1.** The general order concerns each person, each aircraft and each vehicle staying on the airport area. Besides that the order regards each employee of the law enforcement agencies and civilian authorities who are entitled to enter to the airport area while carrying out their duties.
- I./2.** This order refers to the Hungarian state border discipline which regulates the manner of the border crossings and the staying in the border area. Including these regulations, the order of the crossing point ensures the following:
- Uninterrupted, professional and efficient border checks on persons, vehicles and shipments
 - Security of the border control
 - Proper accomplishment of duties described in international agreements
 - Ongoing co-operation with other authorities participating in the border control procedures
- I./3.** The Head of the Nyírábrány Border Policing Office (henceforward: BPO) is responsible for keeping this general order including written co-operation with partner agencies. Violation against the general order may result fine or infringement proceeding. Considering the degree of the legal offence, withdrawal of airport pass may be initiated.
- I./4.** Video recording in the border area shall be applied according to this order's regulations mentioned below in the Sections III/1. Making pictures or filming for commercial use requires the written approval of the Head of BPO.

II. Border area of the crossing point, area of responsibility.

II./1. Border area:

At Debrecen international airport the border area concerns the designated territory for controlling persons, vehicles and shipments, inclusive of the transit-area. The border area also includes the locations between arriving / departing aircrafts and the marked spots for passport and customs control.

Duties and assignments are completed by the Police in the border area, applying certain preliminary agreed regulations and limitations.

II./2. Border crossing point:

At Debrecen international airport the locations of the border crossing point can be found where border checks regarding persons, vehicles, travel documents and shipments are fulfilled. Additionally, the premises or locations where the law enforcement agencies carry out their activity.

II./3. Locations of the border crossing point listed as follows:

- The entire **airport apron** including No. 1 to 5 parking positions (for airliners) and No. 6 to 9 parking lots (for jets), besides that the territory of the parking bays No. 10 to 15 during transportation of passengers and any kind of ground handling process.

In case of pedestrian traffic (after the boarding), the area between the aircraft and the terminal.

- The **board of the carrier** between the aircraft and the airport building in case of transportation of passengers or aircraft crew members. The same rule concerns the supplier's board in any case of ground handling procedure.
- **Airport area which is not admitted for public** as the locations for passenger traffic flow, premises of baggage checks and ramp service as well as the offices for airport authorities
- The restricted area of the **catering** and the board of the supplier.
- In case of **arriving flight** the area between the door of the aircraft and the photocell door on customs green/red corridor.
- In case of **departing flight** the area from the starting point of the security check to the door of the aircraft including the area of the customs / border check and the board of the carrier.

III. Regime of the border crossings

III./1. General regulations

a) Basically, the border checks on passengers are carried out according to the sequence of arrival. Certain categories of border crossers shall be entitled for priority if the purpose of priority border crossing is properly expressed or it is noticed by Police staff members. Regulations concerning these special categories of persons are stipulated in the Schengen Borders Code.

According to the airport requirements priority border checks may be provided concerning **disabled persons, seriously ill persons, pregnant women, travellers accompanied with infants and unaccompanied minors**. These cases may be initiated by the police staff member in charge and it may follow the regulations of the ordinary border check.

Disabled persons, seriously ill persons and unaccompanied minors shall be escorted to/from the border control booths by airport employee holding permanent pass. By conducting these kind of escort the concerned airport employee is entitled to cross the border line monitored by the police staff member in charge.

In accordance with legal provisions priority border checks may also be done in case of relevant commercial, social, health-care or cultural interest. These border checks must be approved by the Head of Duty Office (hereinafter: DO)

Referring to the priority border crossing, verbal or written request together with the necessary documents is needed to be addressed to the DO who sums it up with immediate effect.

In case of preliminary approved request, the original version of the request must be presented in order to fulfill the priority border crossing.

By conducting the priority border check, the content of the border control procedure cannot be modified.

b) By arriving to the airport, the departing passengers and aircraft crew members shall consider the necessary time needed for border and customs control procedures to be completed accordingly.

Before the departure and after the arrival each passenger and aircraft crew member is obliged to show up for border checks. Attendance for customs control is obligatory in case of incoming or outgoing non-EU flights.

Admission to the territory of Hungary will be given in case of satisfaction of each legally stipulated entry condition.

Border checks will normally not be carried out on the aircraft or at the gate, unless it is justified on the basis of an assessment of the risks related to internal security and illegal immigration. Considering unforeseen circumstances (emergency landing, demise, urgent necessity of medical assistance, transportation of critically ill persons, etc.) border checks may be carried out on the aircraft.

During the border checks any kind of disturbing actions or violations are prohibited as follows: use of mobile phone or electronic devices, bypassing the waiting queue, observation of the passport control process behind the booth.

Entering to the Security Restricted Area (hereinafter: SRA) and to the operating area is allowed only with permanent airport pass approved by Police.

On the area of the border crossing point any kind of actions or measures are forbidden which may result driving away passengers from the designated directions regarding the border and customs control.

PROHIBITED to remove or dismantle the cordon designed for directing border crossers to the border checks.

PROHIBITED to cross between the border control booths without police approval.

SMOKING IS PROHIBITED in the border area except in designated locations.

Entry for passengers to the transit terminal and exit from the border control booth to non-Schengen flights is allowed only with valid boarding pass and valid travel document.

Making photos or video records are allowed for passengers, their companions and holders of permanent airport pass except for the following locations:

- locations of security check regarding persons and baggages,
- on the exit side from the security check to the entrance door of the transit terminal,
- the entire border area concerning on the entry side,
- area of security check carried out in the transit terminal,
- premises of ground handling and ramp service,
- airport apron,

- offices and premises of airport authorities,
- corridors for service related crossings.

c) Departing or arriving aircraft crew members (**scheduled, charter, private, cargo or military flights**) are obliged to appear for border checks accordingly.

Accompanied by airport handling staff, pilots or co-pilots of departing flights are entitled to visit the Airport Meteorological Service or Airport Flight Information System after informing the law enforcement agencies. In this case the necessary airport control procedures must be done again.

Entering to the airport area with no intention of border crossing, the owners of private jets and jet-operators must inform the law enforcement agencies (Police, Customs) and follow this order's regulations accordingly. Police and Customs may give approval for entry collectively or severally.

Dangerous cargo must be checked according to this order on the designated area belonging to the airport. Specialised authorities shall be involved.

Dangerous cargo related activities as transportation, accumulation, decontamination, storing or destruction belong to the supervision of regional Disaster Management Unit. These concerning tasks will be managed only by specially qualified staff.

Transportation of departing and arriving passengers is the responsibility of the ground handling service monitored by the Police. Carrying passengers **from/to parking position No. 2 to 15 (except No. 1, 13 and 14) must be done with airport vehicles.**

III./2. Issuing visa at the airport

Visa may be issued at the airport according to the provisions listed below: Regulation (EC) No. 810/2009, Act I of 2007, Act II of 2007, Government Decree No. 113/2007 and Government Decree No. 114/2007.

Request of visa may be submitted to the Police. Official procedures regarding the visa application shall start subsequent to the submission of standard forms, verification of purpose of entry and stay, application of supporting documents and effecting payment of visa fee. Approval or denial of visa request is a responsibility of the Office of Immigration and Nationality.

IV. Particular regulations concerning persons staying at the border crossing point with no intention of border crossing

IV./1. Employees working on the border crossing point are entitled to enter exclusively with the **one-time** or permanent airport pass issued by the airport operator, namely the Airport Debrecen Ltd.

Above-mentioned **one-time airport pass** is approved by the BPO or authorised subordinate of the BPO.

Besides using the one-time and permanent airport pass, the **Government Decree 330/2007** makes possible the occasional entry to the territory of the border crossing point with no intention of border crossing.

Entry or exit to/from the border crossing point in the above-mentioned case must occur through the service related corridors.

Staff members of airport authorities are entitled to use another entry or exit locations by performing their activities as monitoring, controlling or supervising.

By entering and staying in the area of the border crossing point each person and his/her companion is obliged to follow this order's regulations.

IV./2. Crossing the line of the designated passport control locations is allowed only via the service related corridors. Passing through the line of the passport control with no intention of border crossing is PROHIBITED without any exception.

Done at Debrecen, 12 July 2018

Pol. Ltc. Bálint Szentesi
Head of Border Policing Office